

Aurora Advisory Group

Terms of Reference

1. Purpose

The purpose of the Aurora Advisory Group is to have a small cohort of Aurora Champions and key stakeholders provide critical thinking, feedback and input on all aspects of Aurora both current and planned. We want this group to be our 'sounding board' for both operational aspects and the more strategic thinking on Aurora and for the group to represent the views of the wider Aurora community.

2. Terms of Reference

- To represent the views of the broader Aurora Champion community and input into the ongoing development of the Aurora Champion Network
- To provide feedback on specific aspects of the Aurora operational plan
- To review and shape Advance HE's strategic plans for Aurora enhancements and growth
- To review the design and input of specific new offers within Aurora including Aurora alumnae
- To identify current and emerging strategic issues, challenges and opportunities around women and leadership in HE to inform the future shape of Aurora and wider gender diversity work at Advance HE.

3. Membership

The Aurora Advisory Group will comprise of Aurora Champions/Key stakeholders from Advance HE member institutions who are currently or previously have engaged in Aurora and will comprise of Aurora Champions who have a strong understanding of Aurora but also ideally have strategic oversight for Aurora in their institution with a 'reasonable' level of seniority and understanding of how Aurora supports and compliments the wider gender diversity and EDI activity in their organisation. The group will include representatives from a range of different institutions across the UK and Republic of Ireland.

The group will consist of 17 members max including the Chair and will be Chaired by an external person outside of Advance HE.

The Secretary to the Advisory Group will be drawn from the Advance HE staff. Additional staff members may also be invited to attend to support specific agenda items by agreement with the Chair.

4. Meeting arrangements

The group will normally meet two or three times a year virtually with engagement and input sort between the formal meetings.

The activity and decisions of the advisory group will be documented and reported back in an appropriate manner to the wider Aurora Champion community as agreed by the advisory group.

All documents provided to the group and discussions will be regarded as confidential and conversations in the group will operate under Chatham House Rule. Members will be asked to declare any relevant academic or professional conflicts of interest.

A minimum of 6 Committee members and the chair will be required for quoracy.

The terms of this advisory group will be reviewed annually and revised in response to any contextual changes. This will potentially include recruitment of new colleagues onto the group either on an ad hoc or formal timeline.